Emergency Procedures
Building and Equipment Fires

1. Attempt to extinguish a small, controlled fire with equipment on site WITHOUT endangering City personnel and equipment.

    *Note – Be sure to use the proper extinguisher for the fire.

2. Report any potentially dangerous fire to Station 38 or the nearest fire department, providing all information they require (i.e., your name, fire location, type, size, etc.).

3. Keep all unauthorized people away from the area on fire.

4. Report the details of the fire in the *Special Occurrence Log* and, if applicable, complete any accident report forms (see your supervisor for these materials).

Environmental Management System (EMS) –ISO 14001   *PROCESS MAP #: N/A*

Benefit of Compliance to Instruction:

*   Employee's safety protected
*   Health and safety of public protected

Consequence of Non-Compliance to Instruction:

*   Injury/ Death to employee
*   Injury/ Death to adjacent person(s)
*   Violations and/or fines from Regulatory Agency

Reviewed by: Mark zu Hone, *EMR*
Approved by: Rory Clay, *Landfill Senior Civil Engineer*   Date: June 26, 2001

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